

WATERTOWN CHARTER TOWNSHIP
12803 S. Wacousta Road, Grand Ledge, MI 48837

ZONING BOARD OF APPEALS MEETING MINUTES
Wednesday, August 12, 2009

I. Call to Order - Pledge of Allegiance - Roll Call

The meeting was called to order at 7:02 p.m. and opened with the Pledge of Allegiance.

Roll Call **Ronald Overton** - present
 Janice Thelen – arrived at 7:26 pm
 Thomas Hineline - present
 Larry Barr - present

Also present was **Andrea Polverento**, Planning Director

II. Communications Received – Polverento outlined the communications received.

III. Agenda Approval

MOTION by **OVERTON** and seconded by **BARR** to approve the agenda as presented.
MOTION passed unanimously, 1 absent

IV. Public Comment - Non Agenda Items - None

V. Approval of Minutes – Regular Meeting November 12, 2008

MOTION by **OVERTON** and seconded by **BARR** to approve the minutes as presented.
Motion passed unanimously, 1 absent

VI. Public Hearings - None

VII. New Business

A. Election of Officers

Polverento explained that the Board can decide to table the election of officers until the next time they meet when there will be a full committee.

MOTION by **HINELINE** and seconded by **OVERTON** for postponement of the election of officers until the next regular scheduled meeting.

Barr would like to elect the officers today. **Overton** is fine with that as well.

Motion Failed, 0-3, 1 absent.

Hineline and **Barr** both nominated **Ronald Overton** for the position of Chairman. There were no more nominations for Chairman. **Overton** accepted the nomination.

MOTION by **HINELINE** and seconded by **BARR** to elect **Ronald Overton** for the position of Chairman for a term expiring in July 2010.

MOTION passed unanimously, 1 absent

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Overton nominated **Larry Barr** for the position of Vice-Chairman. There were no other nominations. **Barr** accepted the nomination.

MOTION by **OVERTON** and seconded by **HINELINE** to elect **Larry Barr** for the position of Vice-Chairman for a term expiring in July 2010.

MOTION passed unanimously, 1 absent

Janice Thelen was nominated for the position of Secretary. **Thelen** was not present to accept the nomination.

MOTION by **OVERTON** and seconded by **HINELINE** to elect **Janice Thelen** for the position of Secretary for a term expiring in July 2010.

MOTION passed unanimously, 1 absent

Janice Thelen arrived at 7:26 pm

B. Bylaw Review

Polverento outlined her review of the Zoning Board of Appeals Bylaws and her suggested changes.

Discussion took place regarding the suggested bylaw changes as outlined by **Polverento**.

MOTION by **OVERTON** and seconded by **THELEN** to instruct staff to prepare a clean copy of the bylaws with the suggested changes, for action at the next regular meeting.

MOTION passed unanimously

Polverento pointed out to the ZBA members that the November regular meeting falls on November 11, 2009 which is Veterans Day and asked if they wished to reschedule the meeting.

MOTION by **OVERTON** and seconded by **BARR** to reschedule the November 11, 2009 regular meeting to November 18, 2009 in lieu of November 11, 2009 being a national holiday.

MOTION passed unanimously, 1 absent

VIII. Committee Reports

A. Planning Director Staff Report – July 2009

B. Planning Assistant Staff Report – July 2009

IX. Comments and Questions from Audience, Staff and Commissioners –

Overton explained that staff has contacted the Planning and Zoning Institute about coming to the Township for training. **Polverento** is getting quotes on the cost. Everyone agrees this would be a good training for everyone. **Polverento** will keep everyone posted on the progress.

X. Adjournment

MOTION by **BARR** and seconded by **HINELINE** to adjourn the meeting.

MOTION passed unanimously

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Meeting adjourned at 8:27 p.m.

Date approved:

Thomas Hinline, Acting Chair

Larry Barr, Secretary