

**LOOKING GLASS REGIONAL FIRE AUTHORITY  
7720 W. Grand River Hwy.  
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting**

June 18, 2008

6:00 p.m.

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. with The Pledge of Allegiance.

**ROLL CALL:** Board Members Present: **Therrien, Mitchell, Clark, Crego Morris. Adams was absent.** Chief Fabiano was also present.

**PUBLIC COMMENT:** None

**CORRESPONDENCE:** **Clark** sent a letter to Pat Hazen thanking her for her service on the LGRFA.

**AGENDA APPROVAL:** **Crego** added Discussion/Action on paving repair and a personnel committee meeting to new business. **Motion by Crego**, seconded by **Mitchell** to approve the agenda as amended. **Motion passed.**

**APPROVAL OF MINUTES:** **Motion by Morris**, seconded by **Crego** to approve the regular meeting minutes of May 21, 2008 as presented. **Motion passed.**

**APPROVAL OF BILLS:** **Motion by Mitchell**, seconded by **Morris** to approve the bills as presented. **Motion passed.**

**REPORTS:**

Chief's Report:

**Fabiano** reported that the department had responded to a total of 45 calls for the month of April. 27 calls were for Emergency Medical Services including 2 motor vehicle accidents. 18 calls included 3 structure fires, 3 grass fires, 1 vehicle fire and miscellaneous calls. Of those 45 calls, 15 were in Eagle Township and 22 were in Watertown Township. **Fabiano** commented on the storms over the last couple of weekends and that the department was extremely busy. He just wanted to publicly thank all of the personnel, spending nights, responding to wires down, etc. **Fabiano** stated that they received a notice from the state police that they are now finding some of the 20lb propane tanks that are used for grills are being used by drug manufacturers.

**Fabiano** stated that on the bills, there is a purchase for \$2850.00 for 6 radios/pagers. The pagers are slowly being replaced as 25 are needed.

Chair's Report:

Financial Review- **Clark** reported that the authority is about \$22,000.00 under budget at this point.

Equipment Committee Update-None

Personnel Committee Update- None

**PENDING BUSINESS:** None

**NEW BUSINESS:**

1. **Automatic Mutual Aid- Clark** provided the Fire Service Initial Emergency Automatic Aid Agreement and this is the one that has been reviewed by the attorney. Fabiano clarifies that LGRFA only gets toned by Clinton County Dispatch. **Motion by Mitchell**, seconded by **Therrien** to accept the Automatic Mutual Aid Agreement. **Motion passed.**
2. **Budget-Clark** stated that the proposed 2009 budget is approximately \$16,000.00 more than last year's operating budget or about a 3% increase. **Clark** stated that they have in the past used the Chief's personal vehicle to conduct department business. With the rising costs of fuel prices, they have put an allowance in the budget to pay the chief for the use of his vehicle. **Clark** would like to accept the presented budget as a preliminary budget and forward it to the townships. **Motion by Mitchell**, seconded by **Crego** to accept the draft budget for 2009 and to forward it on to the townships for approval. **Motion passed.**
3. **Waltersdorf Leave of Absence-Clark** stated that Firefighter Rex Waltersdorf has asked that he be able to go to Iraq for a temporary duty assignment and that during that period, the job will remain open for him. **Clark** called the attorney to discuss this. The attorney's opinion is that there is not a requirement to hold the job open. **Clark's** opinion is that they should not hold the slot open and it is no reflection on Rex as he has been a good employee, but based on the fact that it has been difficult to hire people, he would hate to pass up the opportunity to hire someone who wanted to be on this department as a permanent employee. **Mitchell** doesn't feel it is an easy decision either as if they do hold it open, they would have to tell potential employees that it would be a one year period of time. Rex Waltersdorf stated that the department has already held a position open for over 16 months for an individual. It was held open for Doug Carr. **Clark** stated that was true, but the fact was that he continued to serve at LGRFA during that time. **Crego** feels as Mitchell does. **Morris** feels that LGRFA needs to hire a replacement. The department can't be short handed. **Motion by Crego**, seconded by **Mitchell** that LGRFA not hold open the position if vacated by Rex Waltersdorf. **Motion passed.**
4. **Paving/Repair- Clark** stated that last year they wanted to fix the paving adjacent to concrete apron on the south side of the station. The bid from McKierney Asphalt is one that needs to be accepted and get the job done.

**Motion by Morris**, seconded by **Mitchell** to proceed with the asphalt repairs on the south side of the fire station. **Motion passed.**

5. **Requesting the Personnel Committee to consider the Fire Chief's longevity-Clark** would like the personnel committee to meet and discuss vacation and other items that affect the Chief's employment.

**PUBLIC COMMENT**-Patti Schafer commented the audit needs to be completed by June 30. She has not seen a draft yet. Patti asked about the 25 pagers that the department needs and 6 of them were ordered in June. 6 more could be ordered in July, 6 in August, and 7 in September. Each of those months would be under the \$3500.00 limit requiring Watertown and Eagle Board approval.

**ADJOURNMENT- Motion by Crego**, seconded by **Mitchell** to adjourn the meeting. **Motion passed.** Meeting adjourned at **6:40 p.m.**

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Date Approved

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Ken Mitchell, Secretary