

LOOKING GLASS REGIONAL FIRE AUTHORITY
7720 W. Grand River Hwy.
Grand Ledge MI 48837

Minutes of Looking Glass Regional Fire Authority Meeting

March 19, 2008

6:00 p.m.

CALL TO ORDER: The meeting was called to order at 6:00 p.m. with The Pledge of Allegiance.

ROLL CALL: Board Members Present: **Hazen, Adams, Mitchell, Clark, and Crego. Morris**-absent Chief Fabiano also present.

PUBLIC COMMENT: None

CORRESPONDENCE: None

AGENDA APPROVAL: Motion by **Crego**, seconded by **Adams** to approve the agenda as presented. **Motion passed.**

APPROVAL OF MINUTES: Motion by **Crego**, seconded by **Adams** to approve the regular meeting minutes of February 20, 2008 as presented. **Motion passed.**

APPROVAL OF BILLS: Motion by **Hazen**, seconded by **Adams** to approve the bills as presented. **Motion passed.**

REPORTS:

Chief's Report

Fabiano reported that the department had responded to a total of 49 calls for the month of February. 39 calls were for Emergency Medical Services including 7 Motor vehicle accidents. 10 fire calls including 1 building fire and 1 chimney fire. Of the calls, 19 (44%) were in Eagle and 24 (56%) were in Watertown.

Fabiano suggested that we might start thinking about creating a report of short and long term goals such as level of service, area growth and regionalization.

Crego said that he thought this was a good idea. **Adams** said that she too thought this was a good idea but was not in favor of paying for such a survey.

Clark said that he supported the concept of the study and did not want to pay for anything either. **Clark** said that a special meeting for goal setting will be established. **Fabiano** also reported that Firefighter VanHorn had turned in her resignation and that the position has been advertised. **Fabiano** reported that he will be attending the Congressional Fire Service Caucus in Washington DC as a representative of the Western Michigan Association of Fire Chiefs. **Fabiano**

provided the 2007 Annual Report. **Fabiano** wanted to clarify the grant request for a new pumper, stating that the normal route is to have the 50% matching requirement approved by both Townships. However, the grant deadline is April

4th and there will not be a Watertown Township Board meeting before that. He was concerned that if we were awarded the grant that the townships might not approve the matching amount. That would be looked upon as unfavorable and could affect any future grants. **Adams** stated there was not enough time for approval and could not think of any other option. **Clark** stated that if the townships did not approve the matching requirement, that future grants would probably not be a viable option.

Chair's Report:

Financial Review- **Clark** reported that negotiations with the Firefighters union has gone to mediation. The next meeting will be April 9, 2008.

Supervisor's Report on Township's progress on Joint Agreement- **Adams** reported that a joint meeting had been held with Eagle Township and certain changes had been agreed upon. Watertown has revised, approved and executed the revised agreement and has forwarded it to Eagle for review and approval.

Personnel Committee Update- **Hazen** reported that the personnel committee had completed the job descriptions requested by our insurer. **Clark** will check with our attorney regarding whether this info should become part of the personnel manual. Our insurer will be presented with the info after our next meeting. They will be emailed to Chairman Clark for final approval and dissemination. The insurance company will be notified.

PENDING BUSINESS: None

NEW BUSINESS:

1. Kent County Fire Service Automatic Mutual Aid Agreement - **Clark** presented a copy of the Kent County Fire Service Automatic Mutual Aid Agreement. **Clark** asked everyone to read this and be prepared to discuss in the future. No action taken.

DISCUSSION AND PUBLIC COMMENT-None

ADJOURNMENT- Motion by **Adams**, seconded by **Crego** to adjourn the meeting. **Motion passed.** Meeting adjourned at 6:30 p.m.

Date Approved

Ken Mitchell, Secretary