

**LOOKING GLASS REGIONAL FIRE AUTHORITY
7720 W. Grand River Hwy.
Grand Ledge MI 48837**

**Minutes of Looking Glass Regional Fire Authority Meeting
December 17, 2008
6:00 p.m.**

CALL TO ORDER: The meeting was called to order at 6:00 p.m. with The Pledge of Allegiance.

ROLL CALL: Board Members Present: **Therrian, Adams, Mitchell, Clark, Crego and Morris.** Chief Fabiano was out on a run.

PUBLIC COMMENT: Patty Schafer stated that there was a list of proposed budget amendments that needs to be reviewed and also for 2009, the new MERS rate is going to 9.63. According to policy, LGRFA will only pay 8.67 and the employees pick up the remaining.

CORRESPONDENCE: **Clark** gave everyone an Open Meetings Act booklet.

AGENDA APPROVAL: **Motion by Crego, seconded by Adams** to approve the agenda as provided. **Motion passed.**

APPROVAL OF MINUTES: **Motion by Morris,** seconded by **Crego** to approve the regular meeting minutes of November 19, 2008 as amended. **Clark** had the following correction-in correspondence it said that Clark talked with the Chair of the Grand Ledge Fire Authority about forming a co-op with them. What he said was they would continue to talk with them about how they can cooperate in the future. **Motion passed.**

APPROVAL OF BILLS: **Motion by Adams,** seconded by **Therrian** to approve the bill lists as presented. **Motion passed.**

REPORTS:

Chief's Report:

The chief provided a written report for the members.

Chair's Report:

Financial Review- **Clark** reported on the financials of LGRFA.

Equipment Committee Update-**Mitchell** commented that they have not heard anything about the grant yet-they are hoping to by the end of the year.

PENDING BUSINESS: None

NEW BUSINESS:

1. **Discussion/Action on 2009 Budget-**The budget needs to be approved by both townships and **Clark** will write a letter to both townships stating that they want them to approve the budget based on a modification of line item 3800 saying that the budget for that item will now be unchanged but payments will be made based on mileage reimbursement whatever the applicable federal standard is at the time. **Adams** feels that a revised budget needs to be sent out as well. **Motion by Mitchell**, seconded by **Morris** to resubmit the budget to both townships and state that the reimbursement for personal vehicle use will be based on the IRS standards for mileage reimbursements. **Motion passed.**
2. **Discussion/Action on re-banding of Communication Equipment Agreement with Clinton County-Motion by Adams, seconded by Crego** to modify paragraph B as suggested by the Chair to add this language- putting an asterisk stating that they are not going to ask for any non authorized cost and that they strike the hold harmless language, initial it and authorize the agreement to be signed as modified. **Motion passed.**
3. **Discussion/Action on 2008 Budget Amendments-Clark** stated that there were going to be transfers within line items. **Motion by Clark**, seconded by **Mitchell** to add a \$5,000.00 line item for grant writer and adjust the rest of the line items to reflect that they are operating at or under budget. **Motion passed.**

PUBLIC COMMENT-Patty Schafer asked if the budget amendment was in fact accepted. She stated that the previous motion stated to create a \$5000.00 line item for grant writer and that there is not an extra \$5,000.00 in the budget to create a new one. The budget was previously approved with a zero amount for a grant writer. She wants to clarify that she has the flexibility to choose any line item that it will come out of then. **Clark** verified that that was correct.

ADJOURNMENT- Motion by Adams, seconded by **Morris** to adjourn. **Meeting adjourned at 6:40 p.m.**

Date Approved

Ken Mitchell, Secretary