

**Watertown Charter Township
12803 S. Wacousta Road
Grand Ledge, MI 48837**

**Board of Trustees Regular Meeting
February 17, 2009 – 7pm**

CALL TO ORDER: The meeting was called to order at 7:00pm by Supervisor Adams with the Pledge of Allegiance.

BOARD MEMBERS PRESENT: Supervisor Deborah Adams, Clerk Melissa Freeman, Treasurer Janice Thelen, Trustees John Maahs, Ken Mitchell, George Weitzel and Dale Westrick.

STAFF PRESENT: Township Manager Jennifer Tubbs and Planning Director Andrea Polverento.

PUBLIC COMMENT

CONSENT AGENDA:

Weitzel requested that the Township Manager's report (Board Report #5) be added to the agenda, becomes New Business item #4. **Thelen** requested that the letter on the table from the Clinton County Road Commission be added to the agenda, becomes New Business item #5. **Adams** requested that the memo on the table provided by the Planning Director regarding a grant opportunity be added to the agenda, becomes New Business item #6. **Freeman** noted the performance appraisal of the Planning Director that is on the table, becomes New Business item #7. Motion by **Thelen** and seconded by **Maahs** to approve the Consent Agenda as amended. **Motion Carried.**

AGENDA APPROVAL:

Adams noted the Township Manager's report (New Business item #4), the letter from the Clinton County Road Commission (New Business item #5), grant opportunity (New Business item #6) and the Planning Director's performance appraisal (New Business item #7). Motion by **Thelen** and seconded by **Maahs** to approve the regular meeting agenda dated February 17, 2009 as amended. **Motion carried.**

APPROVAL OF MINUTES:

January 19, 2009, Regular meeting: Motion by **Maahs** and seconded by **Thelen** to approve the January 19, 2009 regular meeting minutes as presented. **Motion carried.**

APPROVAL OF BILLS:

Adams noted the additional bill list on the table. Motion by **Weitzel** and seconded by **Maahs** to approve the bill lists dated February 17, 2009 as presented.

A roll call vote was recorded as follows:

Yes: Freeman, Weitzel, Maahs, Mitchell, Adams

No: Thelen, Westrick

Motion carried.

NEW BUSINESS:

1. Appointment – Keri Kittmann, Compensation Commission.

Motion by Adams and seconded by Weitzel to appoint Keri Kittman to a vacant position on the Compensation Commission for a term to expire January 1, 2014. Motion Carried.

PENDING BUSINESS:

1. LGRFA 2009 Budget Approval.

Motion by Weitzel and seconded by Maahs to approve draft #5 of the Looking Glass Regional Fire Authority 2009 budget, retroactive to January 1, 2009.

A roll call vote was recorded as follows:

Yes: Weitzel, Mitchell, Thelen, Adams, Freeman, Maahs, Westrick

No: None

Motion carried.

2. Health Insurance Amendment, Ordinance No. 31.

Tubbs re-introduced the proposed ordinance in writing and explained that based on further discussions with the attorney and in compliance with MCL 42.20(2) that this amendment has been assigned Ordinance Number 31; the ordinance amendment is necessary to eliminate health care benefit provisions for Township Trustees and part-time Supervisor and limits the availability of health insurance benefits to only full-time elected officials and regular full-time employees and includes wording to recognize the collective bargaining agreement and township policies regarding health insurance. **Tubbs** explained this ordinance is scheduled for adoption consideration and vote at the March Board meeting and includes proposed amendments to Sections 2-68, 2-69 and 2-70 of the Watertown Charter Township Codified Ordinance. **Westrick** requested that the following statement in reference to his 'no' vote on this subject at the January 19, 2009 Board meeting be documented in the record: *"I, Dale Westrick, voted no, not because of the loss of health care to me but because of the addition of full family health care to the Clerk, Treasurer and one non-union employee putting the residents at risk of paying \$14,545.00 each for a total of \$43,635.00 per year."*

NEW BUSINESS:

2. Appointment – John Maahs, Clinton County Solid Waste Council.

Motion by Weitzel and seconded by Thelen to recommend to the Clinton County Board of Commissioners that the Watertown Charter Township Board of Trustees re-appoints John Maahs to the Clinton County Solid Waste Council effective April 1, 2009, for a 3-year term to expire April 1, 2012. Motion carried.

3. Budget Adjustment.

Motion by Thelen and seconded by Maahs to approve a budget adjustment in the amount of \$1,390.00 from General Fund 101-000.001-699.000 to General Fund 101-445.000-807.000 for Drains At Large 2009 payment. Motion carried.

4. Township Manager's Report.

Board members and the Township Manager discussed various items on her report.

5. Letter from Clinton County Road Commission

Thelen referenced the letter from the Road Commission and discussed that permission was received from the Road Commission to place wreaths on the Wacousta Road bridge.

6. Grant Opportunity.

Polverento explained that a grant is available for non-motorized planning to encourage cooperation between local units of government. If the grant is received, the Township would need to contribute matching funds of \$1,000.00 or less. Motion by **Maahs** and seconded by **Thelen** to authorize the Planning Director and Clerk to draft and submit a letter of support to the County to explore the possibility of obtaining a Non-Motorized Planning Cooperation Grant. **Motion carried.**

7. Planning Director's Performance Evaluation.

Motion by **Weitzel** and seconded by **Maahs**, that in compliance with Board Policy 1.7, that the Township Board receive the annual performance evaluation for the Planning Director and place it in her personnel file and in accordance with Board Policy 1.5 that the Planning Director be elevated to the step two (2) salary level of the 2009 Wage Rate Schedule for non-union employees. **Motion carried.**

DISCUSSION AND PUBLIC COMMENT

ADJOURNMENT:

Motion by **Maahs** and seconded by **Thelen** to adjourn the meeting. The meeting was adjourned at 8:43pm.

Date approved: March 16, 2009

Deborah Adams, Supervisor

Melissa Freeman, Clerk