

**Watertown Charter Township  
12803 S. Wacousta Road  
Grand Ledge, MI 48837**

**Board of Trustees Regular Meeting Minutes  
October 19, 2009 – 7:00pm**

**CALL TO ORDER:** The meeting was called to order at 7:00pm by Supervisor Deborah Adams with the Pledge of Allegiance.

**BOARD MEMBERS PRESENT:** Supervisor Deborah Adams, Clerk Melissa Freeman, Trustee John Maahs, Trustee Ken Mitchell, Trustee George Weitzel and Trustee Dale Westrick.

**BOARD MEMBERS ABSENT:** Treasurer Janice Thelen, absent with notice.

**STAFF PRESENT:** Township Manager Jennifer Tubbs and Planning Director Andrea Polverento.

**PUBLIC COMMENT:**

Harriet Smith, DeWitt Public Library Board, talked about improvements that have been made to the library.

Kyle Knight, Clinton County Sheriff's Department, commented on items in the report he provided to the Board.

Jack Enderle, Clinton County Commissioner, provided an update on the 2010 Clinton County budget and the Community Forum on Childhood Obesity.

**CONSENT AGENDA:**

Motion by Trustee Maahs, seconded by Trustee Weitzel to approve the Consent Agenda as presented. Motion carried.

**AGENDA APPROVAL:**

The following Items were added to the Agenda:

7. 2010 Looking Glass Regional Fire Authority Budget, Revision #1
8. Resolution No. 10-192009-3, Southern Clinton County Municipal Utilities Authority - Grant
9. Supervisor/Treasurer Meeting with Eagle Township Regarding Fire Truck Loan
10. Fire Truck Purchase

Motion by Trustee Maahs, seconded by Trustee Mitchell to approve the Agenda as amended. Motion carried.

**APPROVAL OF MINUTES:**

September 21, 2009, Regular Meeting: Motion by Trustee Weitzel, seconded by Trustee Maahs to approve the regular meeting minutes of September 21, 2009 as presented. Motion carried.

September 30, 2009, Special Meeting: Motion by Trustee Weitzel, seconded by Trustee Maahs to approve the special meeting minutes of September 30, 2009 as presented. Motion carried.

**APPROVAL OF BILLS:**

Supervisor Adams noted the additional bill list on the table dated October 19, 2009. Motion by Trustee Weitzel, seconded by Trustee Maahs to approve the bills as presented. Motion carried.

**PENDING BUSINESS:**

**1. Resolution No. 10-192009-1, Eckhart & Associates Renaissance Recovery Zone Extension Request**

Motion by Trustee Weitzel, seconded by Trustee Maahs to waive the reading of the resolution. Motion carried.

Motion by Trustee Weitzel, seconded by Trustee Maahs to adopt Resolution No. 10-192009-1, a resolution to extend the duration of a Tool and Die Renaissance Recovery Zone for Eckhart & Associates, Inc., 16185 National Parkway, Lansing, Michigan 48906.

A roll call vote was recorded as follows:

Yes: Trustee Westrick, Supervisor Adams, Trustee Maahs, Trustee Mitchell,  
Trustee Weitzel, Clerk Freeman

No: None

Absent: Treasurer Thelen

Motion carried, resolution adopted.

**2. Ordinance Codification**

No action taken.

**3. Building Inspection Services Contract**

Motion by Trustee Maahs, seconded by Trustee Mitchell to approve the contract for Building Inspection Services between Watertown Charter Township and Municipal Inspection Services, Inc. commencing November 1, 2009 through October 31, 2012. Motion carried.

**NEW BUSINESS:**

**1. PA 116 Applications – Jack & Beulah Enderle**

Motion by Clerk Freeman, seconded by Trustee Maahs to approve the applications for Farmland Development Rights Agreements for Jack and Beulah Enderle on the following parcels: 19-150-002-300-010-01, 19-150-002-300-015-00 and 19-150-011-100-005-50 and forward the approved applications to the Michigan Department of Agriculture. Motion carried.

**7. 2010 Looking Glass Regional Fire Authority Budget, Revision #1**

Chairman John Clark of the Looking Glass Regional Fire Authority addressed the Board and explained the changes that were made to the budget.

Motion by Trustee Weitzel and seconded by Trustee Maahs to approve the 2010 Looking Glass Regional Fire Authority Budget, Revision No. 1, dated October 14, 2009.

A roll call vote was recorded as follows:

Yes: Trustee Weitzel, Trustee Westrick, Trustee Maahs, Trustee Mitchell,  
Supervisor Adams, Clerk Freeman

No: None

Absent: Treasurer Thelen

Motion carried.

**10. Fire Truck Purchase**

Motion by Trustee Weitzel, seconded by Trustee Maahs that the Watertown Charter Township Board of Trustees authorizes the Looking Glass Regional Fire Authority to purchase a 2010 Pumper Apparatus built by Spartan Motors, Charlotte, Michigan and Smeal Fire Apparatus Company of Snyder, Nebraska, including accessories, for a price not to exceed \$360,000.

A roll call vote was recorded as follows:

Yes: Trustee Weitzel, Trustee Westrick, Supervisor Adams, Clerk Freeman,  
Trustee Maahs, Trustee Mitchell

No: None

Absent: Treasurer Thelen

**9. Supervisor/Treasurer Meeting with Eagle Township Regarding Fire Truck Loan**

Motion by Mitchell, seconded by Maahs to authorize Treasurer Thelen and Supervisor Adams to meet with the Supervisor and Treasurer of Eagle Township to negotiate possible terms of a loan from Watertown Township to Eagle Township for the purchase of a fire truck, subject to the approval of the Board of Trustees. Motion carried.

**2. Resolution No. 10-192009-2, Master Plan Adoption**

Motion by Trustee Maahs, seconded by Trustee Weitzel to waive the reading of the resolution. Motion carried.

Motion by Trustee Maahs, seconded by Trustee Mitchell to adopt Resolution No. 10-192009-2, a resolution of adoption for the Watertown Charter Township Master Plan, dated October 2009.

A roll call vote was recorded as follows:

Yes: Trustee Mitchell, Supervisor Adams, Clerk Freeman, Trustee Weitzel,  
Trustee Westrick, Trustee Maahs

No: None

Absent: Treasurer Thelen

**3. Township Manager's Report**

The Board and the Township Manager discussed various items on her report. No action taken.

**4. Relocation of Township Well**

Manager Tubbs presented 3 estimates and a memo explaining the need to relocate the well that is currently in the middle of the township hall parking lot.

Motion by Trustee Maahs, seconded by Trustee Mitchell that the Watertown Charter Township Board of Trustees approves the estimate with Johnson Well Drilling to perform the work to relocate the well

located in the township hall parking lot in an amount not to exceed \$4,080.00, which is the estimate amount plus a 15% contingency to be paid from account number 101-265-931.001. Motion carried.

**5. Township Recycling Area**

Motion by Trustee Maahs, seconded by Trustee Mitchell that the recycling area remain at the township hall and that the Township Manager move forward with developing plans for improvement of the area to bring back to the Township Board for approval. Motion carried.

**6. 2009 Special Assessment Annual Installment Amounts**

Motion by Trustee Weitzel, seconded by Trustee Maahs to approve placing the 2009 Fire Hydrant Maintenance assessments for fire hydrant districts #81 and #82 on the 2009 winter tax statements in the amount of \$54,815.57. Motion carried.

**8. Resolution No. 10-192009-3, Southern Clinton County Municipal Utilities Authority – Grant**

Motion by Clerk Freeman, seconded by Trustee Mitchell to waive the reading of the resolution. Motion carried.

Motion by Trustee Weitzel, seconded by Trustee Maahs to adopt Resolution No. 10-192009-3, a resolution to join DeWitt Charter Township, Bath Charter Township and the City of DeWitt to apply for a grant for the Southern Clinton County Municipal Utilities Authority.

A roll call vote was recorded as follows:

Yes: Clerk Freeman, Trustee Maahs, Trustee Mitchell, Trustee Westrick,  
Trustee Weitzel, Supervisor Adams

No: None

Absent: Treasurer Thelen

Motion carried, resolution adopted.

**DISCUSSION AND PUBLIC COMMENT:**

Patti Schafer, Eagle Township Supervisor, spoke about the recycling programs in Eagle and Watertown Townships.

Clerk Freeman noted the next scheduled special meeting/budget work session which is scheduled for October 28, 2009 at 5:30pm. She stated that the public hearing for the budget will take place at the regular meeting scheduled for November 16, 2009 at 7:00pm and that notice will be published two weeks prior to the hearing.

**ADJOURNMENT:** The meeting was adjourned at 8:17pm.

Date approved: November 16, 2009

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Deborah Adams, Supervisor

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Melissa Freeman, Clerk