

WATERTOWN CHARTER TOWNSHIP

Application for Site Plan Review

Staff Use Only			
Case Number	Date Filed	Fee	Receipt Number

I. Applicant Information

Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

Fax: _____

II. Site Information

Proposed Use:

It is hereby requested that the Watertown Charter Township Planning Commission approve the site plan for _____
_____. (insert project title and firm)

Please describe your business: _____

Existing Use: _____

Location/Address: _____

Property Code: 19-150-_____

Property Owner: Name: _____
★Attach a copy Address: _____
of registered Phone # _____
warranty deed Fax # _____

- List all other person, companies, and/or corporations having a legal or equitable interest in the property:

1. _____
 2. _____

Check here if the answer is none.

- Are there deed restrictions on the property?

Yes (attach copy) No

- Are there liens on the property:

Yes (attach copy) No

• List the gross acreage of the property: _____

• List the net acreage of the property: _____
 {net acreage = gross acreage minus front, side, and rear setbacks}

III. Development Plans

New Buildings:

• How many new buildings will be built? _____

- List the size of all proposed building(s):

Length _____	Width _____	Height _____
Length _____	Width _____	Height _____
Length _____	Width _____	Height _____

- Type of building(s) [e.g. office, warehouse.]

- Type of construction [wood, masonry]

- List the number of square feet occupied for the following uses:

Office	_____	Square Feet
Warehouse	_____	Square Feet
Manufacturing	_____	Square Feet
Other _____	_____	Square Feet

- If residential:

List the number of units per building: _____

List the square feet per unit: _____

List the number of bedrooms: _____

Existing Buildings:

- How many existing building(s) will be used? _____
- List the size of all existing building(s):
 Length _____ Width _____ Height _____
 Length _____ Width _____ Height _____
 Length _____ Width _____ Height _____
- Type of building(s) (e.g. office, warehouse): _____

- Type of construction [wood, masonry]: _____

- List the number of square feet occupied for the following uses:
 Office _____ Square Feet
 Warehouse _____ Square Feet
 Manufacturing _____ Square Feet
 Other _____ Square Feet
- If residential:
 List the number of units per building: _____
 List the square feet per unit: _____
 List the number of bedrooms: _____

IV. Number of Employees

- List the total of number of people employed on site _____
- List the maximum number of employees on site at any one time? _____

V. Parking and Traffic

- List the number of parking spaces to be provided for:
 Passenger cars (9'X20') _____
 Semi-trucks (12'X40') _____
 Barrier free (12'X40') _____
- At night the parking area will be [choose one]:
 Brightly lit Partially lit Not lit
- How many entrances will there be from a public street? _____
- Merchandise is transported to and from the site with:
 Pickups Light delivery trucks Semi-trucks
- How many deliveries go to and from the site each week? _____

VI. Other

- Are there open spaces provided? Yes No

If yes, explain: _____

- Are there storage areas?
 Outdoors Indoors Outdoors and Indoors

- When do you anticipate completion of this project? _____

VII. Contractors

Contractor's Company Name

License Number

Name

Phone Number

Address

City, State, Zip

Engineer's Company Name

License Number

Name

Phone Number

Address

City, State, Zip

Architect/Surveyor's Company Name

License Number

Name

Phone Number

Address

City, State, Zip

