

WATERTOWN CHARTER TOWNSHIP

12803 S. Wacousta Road, Grand Ledge, MI 48837

How to Apply For A Building Permit

What you will need to apply for a Building Permit:

- ✓ A completed and approved Zoning Permit Application – you can apply for your Building Permit at the same time you apply for your Zoning Permit. Zoning approval must be obtained before any Building Permit will be issued. Please remember that no work related to a proposed project, not even the moving of dirt is allowed before the Zoning and Building Permit is issued. Anyone found to be in violation, will be subjected to additional fees.
- ✓ A completed Building Permit Application – available at the Township offices or online at www.watertowntownship.com
- ✓ A copy of your Builders License
- ✓ A complete set of Blue Prints (construction drawings)

Also available are:

- ✓ Electrical Permits
- ✓ Plumbing Permits
- ✓ Mechanical Permits

All of these permits are available at the Watertown Charter Township Offices or online at www.watertowntownship.com

If you should have any questions regarding any of these permits please contact:

Municipal Inspection Services
311 Harrison Street
Grand Ledge, MI 48837
(517) 622-8822
(517) 622-8833 Fax

Jeff Cranson – Building Official
Scott Weaver – Electrical Inspector
Mike Mowery – Mechanical Inspector
Ron McDaniels – Plumbing Inspector

To Schedule An Inspection please call 517-622-8822