

Projects That Do Not Require a Building Permit & Other Standards

Accessory Buildings: under 200 square feet (12x16, 10x20)

Painting: exterior or interior of house or building

Re-siding, gutters: as long as the building remains the same size

Re-shingling Roof: if you are not removing the existing shingles. If you will be removing the existing shingles, new state code regulations now require permits be obtained. If you are making any structural repairs to the roof trusses, rafters or replacing rotting boards you will also need a building permit.

Jungle Gyms

Fences: No permits required, but if you are intending to fence in the perimeter of your property, we recommend you do not place the fence directly on the property line without having the property surveyed.

Retaining Walls: under 4 feet in height

Landscaping

Cement Work – pads, sidewalks, black top, paved driveway surfaces

Interior Work if non-structural (cosmetic only, painting, wallpaper, paneling etc)

Hot Tubs: require an electrical permit even if they are the plug-in type

Pools: Water level over 2 feet requires a building permit. Also, all permanent pools require a Zoning Permit, excluding inflatable pools.

- A minimum of a 48” fence or barrier from grade is required.
- Any openings directly to the pool area require a self-closing, self-latching gate.
- If the house has direct access to the pool, every access point must have an alarm. Radio Shack, Home Depot, etc carry wireless, battery operated alarm systems.
- If the pool has a heater, a mechanical permit is required.
- All electric associated with the pool, including the heater and the filter system as well as lights requires an electrical permit.

Replacement of Steps – if you are replacing existing steps with **NO** changes a Building Permit will not be required. However, even the smallest change may require a building permit and we recommend contacting our Building Department for that determination.

If your project is not listed on this sheet or you have any questions regarding a project that is on this sheet, we recommend contacting Municipal Inspection Services at the number listed below.

Municipal Inspection Services

Jeff Cranson – Building Official

Scott Weaver - Electrical Inspector

Mike Mowery – Mechanical Inspector

Ron McDaniels – Plumbing Inspector

MaryLynne Young – Office Manager

(517) 622-8822

Monday – Friday 8am to 12:00pm or leave a message 24 hours a day for a return phone call the next business day.