

# Watertown Charter Township

12803 S. Wacousta Road, Grand Ledge MI 48837 | (517) 626-6593

August 10, 2011 Zoning Board of Appeals Regular Meeting Minutes - DRAFT

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**CALL TO ORDER:** The meeting was called to order at 7:00pm by Chair Ron Overton with the Pledge of Allegiance.

**ZBA MEMBERS PRESENT:** Chair Ron Overton, Vice-Chair Tom Hinline, John Wiesner

**ZBA MEMBERS ABSENT:** Secretary Janice Thelen. In the absence of Thelen, Polverento will act as recording secretary.

**STAFF PRESENT:** Planning Director Andrea Polverento

**COMMUNICATIONS RECEIVED:** Polverento reviewed the communications received.

**AGENDA APPROVAL:**

Motion by Overton, seconded by Hinline, to approve the agenda as presented. Motion carried.

**PUBLIC COMMENT, NON-AGENDA ITEMS:** None

**APPROVAL OF MINUTES:**

Motion by Overton, seconded by Hinline, to approve the minutes of July 21, 2010 as presented. Motion carried.

**ADVERTISED PUBLIC HEARINGS:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

## A. Election of Officers

Hinline nominated Overton for Chair. Overton accepted, and there were no other nominations for Chair.

Motion by Hinline, seconded by Wiesner to appoint Overton as Chair of the Zoning Board of Appeals. Motion carried.

Overton nominated Hinline for Vice-Chair. Hinline accepted, and there were no other nominations for Vice Chair.

Motion by Overton, seconded by Wiesner to appoint Hinline as Vice-Chair of the Zoning Board of Appeals. Motion carried.

Overton nominated Wiesner for Secretary. Wiesner declined, stating that he would like more experience before holding an officer position. Overton withdrew the nomination. Overton nominated Thelen for Secretary. Thelen was absent. There were no other nominations for Secretary.

Motion by Overton, seconded by Hinline to appoint Thelen as Secretary of the Zoning Board of Appeals. Motion carried.

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**COMMITTEE REPORTS:** Polverento reviewed the committee and staff reports.

**COMMENTS AND QUESTIONS FROM AUDIENCE, STAFF AND BOARD MEMBERS:** Overton discussed a case that was recently before the Delta Township ZBA.

**ADJOURNMENT:**

Motion by Overton, seconded by Hineline to adjourn the meeting. Motion carried.

The meeting was adjourned at 7:22pm.

Date approved: \_\_\_\_\_

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Ron Overton, Chair

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Janice Thelen, Secretary